

Nebraska Board of Engineers and Architects  
**Board Meeting Minutes**  
**December 12, 2014**

**CALL TO ORDER**

The meeting was held at 215 Centennial Mall South, 2<sup>nd</sup> Floor Conference Room, Lincoln, Nebraska. Chair Klein called the meeting to order at 8:34 a.m. and noted the location of the Public Meeting Statutes. Notice of the meeting was published on the Board's website and in the Lincoln Journal Star in compliance with the Open Meetings Act.

**Roll Call:** Jennifer Klein, Chair; Lori Krejci, Vice-Chair; Michael Konzett, Secretary; Mark Champion; Fred Choobineh; Roger Helgoth; Krista Kester; Tom Laging. Absent: None.

**Staff Present:** Steve Masters, Executive Director (ED); Sandra Weaver, Administrator (AD); Lisa Mathews, Compliance Officer (CO); Jean Lais, Administrative Assistant (AA); Rachel Fetterman, Public Information Officer (PIO).

**Public Present:**

8:30 a.m. – William Austin, Atty. - Baylor, Evnen, Curtiss, Grit & Witt, LLP

8:30 a.m. – Rich Lombardi - American Communications Group, Inc.

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**Agenda Items**

**A Consent Agenda**

**Meeting Minutes**

October 17, 2014 meeting minutes

November 7, 2014 meeting minutes

**Approval of Consent Agenda**

Motion by Kester, second by Konzett to approve the consent agenda. Voting Yes: Choobineh, Konzett,

**Action** Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: None.

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**B Committee Reports**

**2014-2015 Board committee appointments and assignments**

Committee appointments and assignments as assigned.

**Executive Committee Report**

No report at this time.

**Education and Communication Committee Report**

The Education and Communication Committee met on October 14 and November 24, 2014. Committee Chair Konzett reported moving forward for 2015. A draft of the new website will be ready next month. The Committee reviewed the NCEES definition of general education and discussed ABET's criteria. Discussion by the Board concluded that its emphasis on reviewing continuing education guidelines matches an initiative by NCEES to build consensus and uniformity for continuing education units across jurisdictions. The *Before You Build* brochure has been completed and will be distributed. Outreach and additional education on sealing documents was also discussed by the Committee.

Tentative plans have been made to sponsor a continuing education seminar on ethics in Omaha, NE on November 13, 2015, with Deb Long as speaker. The half-day seminar would be held at the LaVista or Scotts Conference Center in Omaha with an anticipated 300 attendees. Topics and speakers for a 2016 continuing education event are being discussed.

**Action** Motion by the Education and Communication Committee for authorization to move forward with plans for a November 2015 continuing education event. Voting Yes: Choobineh, Konzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: None.

A Facebook Activity Report tracking activity from October 9, 2014, to December 3, 2014, was presented by PIO Fetterman.

**Enforcement Committee Report**

The Enforcement Committee met on November 7, 2014. Committee Chair Krejci reported the Committee was providing draft policies for Board review concerning temporary permits connected to organizations and for clarification of the continuing education exemption for military members. A list of crane stakeholders was brought to the Board. The Committee will work with Special Assistant Attorney General William Austin to create disciplinary disclosure questions for applications and list examples of infractions pertaining to each question. Concern was expressed about asking for disclosure of "all" misdemeanors and to make sure disclosure information was only requested for issues that would be acted on.

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**Legislative Committee Report**

Committee Chair Kester asked Legislative Liaison Lombardi to give a status report. Lombardi reported the 104<sup>th</sup> Legislature, 1<sup>st</sup> Session is scheduled to convene January 7, 2015. Nebraska Governor-elect Ricketts retained Gerry Oligmueller as the State Budget Administrator and the biennium budget is currently being worked on. All legislation will be introduced in the first 10 days of the session. Senator Krist intends to have proposed language for changes to the Engineers and Architects Regulation Act ready for an early hearing. Individual meetings will be held with stakeholders. Lombardi extended an invitation to the Board to meet with the new senators at the Cornhusker Marriott on the evening of January 7<sup>th</sup>. Legislative committees will be established earlier that day.

Committee Chair Kester reported the Legislative Committee met with the Engineering Coalition on November 12. There was no significant opposition and some minor changes were made to the bill draft. Kester distributed proposed revisions to address concerns raised by AIA and ACEC. ED Masters will meet with the executive directors of AIA and ACEC to confirm agreement with the changes.

**Strategic Plan**

**Strategic Plan Update**

ED Masters reported the Strategic Plan was recently updated to reflect progress on tasks.

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**C Old Business**

**Response to concerns of College of Architecture and Fine Arts consolidation**

The Board reviewed the response letter from Chancellor Harvey Perlman concerning the proposed consolidation of the College of Architecture and the Hixson-Lied College of Fine and Performing Arts at the University of Nebraska-Lincoln. A concern was expressed about loss of faculty as a result of the issue.

**Certificate of Authorization tiered fee implementation update**

Staff reported notifications for the changed fees have been sent out and feedback is favorable.

**Changes to the legislative bill draft - Addressed under the Legislative Committee Report.**

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**D New Business**

**Governance Items**

**New Policy – Issuance of Temporary Permits when an Organization is Involved**

The Board reviewed proposed language for a policy for issuance of temporary permits when an organization is involved. A revision will be brought to the January meeting to address authorization of an organization when a holder of a temporary permit is practicing under its name. The association with the organizational name would be limited to one year and for one project only.

The Board left discussion of New Business for an informal meeting with a Compliance Case respondent at 9:35 a.m.

**Revised Policy 11.06 – CE Exemption for Temporary Active Duty for Military Service**

After discussion, the Board decided to defer the continuing education exemption issue to rulemaking (after the legislative session) for possible revisions to Rule 9.7.1.2.

**Engineering Items**

**Communication concerning web-based training**

Emails containing questions or concerns about the limit on web-based continuing education were presented to the Board. The policy for web-based training was reviewed and will remain as written. Licensees will be directed to the IACET site to have the provider apply for accreditation. The Board will continue to accept AIA approved transcript records or courses approved by policy. An AIA approved provider would not necessarily be approved by the Board for continuing education submittals. Staff will respond to those that emailed questions about web-based training.

**Notice of future changes to NCEES exams and supporting materials**

The PE Metallurgical and Materials exam will have revised specifications starting in October 2015. The Structural 16-hour exam will have revised design standards and the PE Civil exam will have new specifications in April 2015. The specifications and standards are posted on the NCEES website. The PE Agricultural exam was renamed the PE Agricultural and Biological Engineering exam and will be administered starting in April

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2015 and in every spring administration thereafter. The spring exams will be administered on April 17 and 18, 2015.

**NCEES 2015 Board Presidents' Assembly, Atlanta, GA**

The NCEES Board Presidents' Assembly will be held on February 7, 2015, at the Atlanta Airport Marriott Gateway, in Atlanta, GA.

**Architecture Items**

*None at this time*

**Other New Business**

**Replacement for Board member Tom Laging (*discussion*)**

Laging announced that he would be seeking reappointment to the Board since it would likely be another year before another candidate could be found. Possible replacement Peter Hind resigned from his position at the University of Nebraska so would be ineligible to be appointed.

**Board term expiration for Jennifer Klein/Fred Choobineh**

Board member terms of Jennifer Klein and Fred Choobineh will expire on February 28, 2015. Information was distributed to complete the process for requesting reappointment.

**2014 regional and national meeting travel authorization**

Conzett was authorized to travel on December 17, 2014, to a NCEES Budget Meeting at Seneca, SC on December 18<sup>th</sup>. Helgoth was authorized for per diem for a NCEES Education Committee conference call and preparation time on November 17, 2014. Helgoth and ED Masters were authorized to attend a meeting with Dr. Terrence Foster concerning a licensure issue on December 18, 2014, at the Peter Kiewit Center in Omaha.

**2015 regional and national meeting travel authorization**

Travel expenditures will be funded by NCEES for the following attendees:

- Conzett was authorized to travel to Clemson, SC, on January 8, 2015, to attend a NCEES EPE Committee Meeting on January 9-10, 2015. Travel home will take place on January 11<sup>th</sup>.
- Kester was authorized to travel to Savannah, GA, to a NCEES Law Enforcement Committee Meeting on January 16-17, 2015. Travel home will take place on January 18<sup>th</sup>.
- Conzett was authorized to travel on January 28, 2015, to attend an ICOR meeting with NCEES, CLARB and NCARB in San Diego, CA on January 29, 2015. Travel home will take place on January 30<sup>th</sup>.
- Conzett, Helgoth and ED Masters were authorized to attend the NCEES Board Presidents' Assembly Meeting in Atlanta, GA, on February 7, 2015.
- Conzett and Helgoth were authorized to attend the NCEES Education Committee Meeting in Atlanta, GA, on February 8-9, 2015. Conzett will travel on February 6<sup>th</sup> and 9<sup>th</sup>.
- Conzett was authorized to attend the NCEES Board of Directors Meeting in Fort Myers, FL, on February 20-21, 2015. Travel will be on February 19<sup>th</sup> and 22<sup>nd</sup>.
- Conzett was authorized to attend the POLC meeting in San Diego, CA, on March 7, 2015, and the NCEES Finance Committee Meeting in Scottsdale, AZ, on March 10, 2015. Travel days will be March 6<sup>th</sup> and March 10<sup>th</sup>.
- Conzett was authorized to attend both the NAE Convocation on April 20, 2015 and the AAES General Assembly meeting in Washington, DC on April 21, 2015. Travel will begin on April 19<sup>th</sup>.

Travel expenditures will be funded by NCARB for two delegates and a member board executive attending the following meetings:

- Champion, Krejci, Laging, and ED Masters were approved to attend the NCARB Regional Summit Meeting, in Long Beach, CA, on March 13-14, 2015.
- Champion, Krejci, Laging and ED Masters were approved to attend the NCARB Annual Meeting in New Orleans, LA, on June 17-20, 2015.

AD Weaver was asked to draft a policy to clarify authorized conference call and preparation time for per diem for committees.

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**E Compliance**

**Logs**

Current complaints provided for the Board.

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History of closed complaints provided for the Board.

**Executive Session - Commenced at 9:39 a.m.**

Respondent agreed to go into closed session for informal discussion of Compliance Cases 14.03 and 14.13.

**Action**

Motion by Kester, second by Krejci to enter into executive session for discussion of compliance cases 14.03 and 14.13 not a matter of public information to prevent needless injury to the reputation of those involved. The limitation for going into executive session was restated by Chair Klein. Voting Yes: Choobineh, Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: None.

**14.03 – Summary & Documentation**

Reviewed in Executive Session.

**14.13 – Summary & Documentation**

Reviewed in Executive Session.

**Executive Session - Concluded at 11:02 a.m.**

**Action**

Motion by Krejci, second by Conzett to close executive session for discussion of Compliance Cases 14.03 and 14.13 not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Choobineh, Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: None.

The Board went back to New Business items in the agenda before continuing Compliance.

**Executive Session - Commenced at 12:00 p.m.**

**Action**

Motion by Krejci, second by Kester to enter into executive session for discussion of compliance cases and issues not a matter of public information to prevent needless injury to the reputation of the rest of the compliance cases except those discussed earlier. The limitation for going into executive session was restated by Chair Klein. Voting Yes: Choobineh, Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: None.

Choobineh left the meeting at 12:30 p.m.

**Cases**

**13.01 – Summary & Documentation**

Reviewed in Executive Session.

**14.02 – Summary & Documentation**

Reviewed in Executive Session.

**14.11 – Summary & Documentation**

Reviewed in Executive Session.

**14.12 – Summary & Documentation**

Reviewed in Executive Session.

**14.15 – Summary & Documentation**

Reviewed in Executive Session.

**14.16 – Summary & Documentation**

Reviewed in Executive Session.

**14.17 – Summary & Documentation**

Reviewed in Executive Session.

**14.18 – Summary & Documentation**

Reviewed in Executive Session.

**14.19 – Summary & Documentation**

Reviewed in Executive Session. Klein left the meeting at 12:59 p.m. before discussion because of a conflict of interest and returned to the meeting at 1:09 p.m. after discussion of Compliance Case 14.19 ended.

**Other Compliance Issues**

**Disclosure on license renewal request**

Reviewed in Executive Session.

**Executive Session - Concluded at 1:25 p.m.**

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- Action** Motion by Krejci, second by Champion to close executive session for discussion of cases and issues not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, and Klein. Voting No: None. Absent: Choobineh.
- Approval of Compliance Case Disposition**
- Action** Motion by Kester, second by Krejci to continue Compliance Case 13.01 with a letter to the respondent that he has to fully comply with the informal agreement outlined in the June 19, 2014 letter. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: Choobineh.
- Action** Motion by Kester, second by Helgoth to not renew the professional engineering license for the respondent in Compliance Case 14.02. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: Choobineh.
- Action** Motion by Kester, second by Krejci to hold Compliance Case 14.11 open until the respondent is notified in writing that the project no longer be portrayed on the website and notify the Board when the complainant is satisfied. This is not to be considered a disciplinary action by the Board. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: Choobineh.
- Action** Motion by Kester, second by Krejci to dismiss Compliance Case 14.15. This is not to be considered a disciplinary action by the Board. Voting Yes: Choobineh, Conzett, Helgoth, Kester, Krejci, Laging, Klein. Abstained: Champion. Voting No: None. Absent: None.
- Action** Motion by Kester, second by Helgoth to dismiss Compliance Cases 14.12, 14.16 and 14.17 in conjunction with letters sent to respondents that engineering offering reports for home inspections should be drafted on the professional engineer's own letterhead bearing his seal and specifications and then attached to the inspection report. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: Choobineh.
- Action** Motion by Laging, second by Champion to send a letter to the respondent in Compliance Case 14.18 to cease and desist practicing architecture without a license. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein. Voting No: None. Absent: Choobineh.
- Action** Motion by Kester, second by Krejci to close Compliance Case 14.19. This is not to be considered a disciplinary action by the Board. Voting Yes: Conzett, Helgoth, Kester, Krejci, Laging, Champion, Klein - Abstain. Voting No: None. Absent: Choobineh.
- Champion left the meeting at 1:35 p.m. and Helgoth left the meeting at 1:36 p.m.
- Approval of license renewal after disclosure review**
- Action** Motion by Kester, second by Krejci to approve the renewal of the professional engineering license. Voting Yes: Conzett, Kester, Krejci, Laging, Klein. Voting No: None. Absent: Champion, Choobineh, Helgoth.

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**F Applications**

**Administratively Approved**

**NCEES MLE – Engineers**

E-15362 Ricky Alejo, Civil, TX; E-15354 George Alexander Amolochitis, Mechanical, TX; E-15379 Brian Allen Aubert, Civil, KS; E-15341 Jonathan Gerard Bader, Mechanical, MO; E-15353 Thomas Richard Baerenwald, Mechanical, WI; E-15363 David Anton Brinjac, Civil, PA; E-15365 Anthony Ray Burson, Mechanical, TX; E-15369 Nickie Gerard Cammarata, Civil, LA; E-15340 Andrew Dean Canopy, Civil, IL; E-15373 Suzenne Gayle Carpenter, Civil, MO; E-15370 Christin Michele Cataldo-Gisch, Civil, WI; E-15384 Carlos Delatorre, Electrical and Computer, TX; E-15338 Tracy Scott Dible, Architectural, CO; E-15368 Thomas John Downs, Civil, MN; E-15352 Jason Andrew Emmett, Civil, OK; E-15377 Dennis Eugene Fox, Electrical, UT; E-15374 Kelly Renee Fredell, Civil, WA; E-15359 Ronald Anthony Fuller, Electrical, TN; E-15357 James William Grek, Mechanical, IL; E-15355 Richard Dean Heckel, Civil, KY; E-15366 Zachary James Higgins, Fire Protection, MN; E-15372 Erin Elizabeth Hubbard, Civil, CA; E-15380 Leslie Anne Jansen, Civil, CO; E-15376 Melinda Jean Johnson, Mechanical, NY; E-15361 Daniel Joseph Kahn, Civil, MO; E-15371 John Welton Kelly, III, Structural, OK; E-15383 Fritz James Klingler, Civil, MI; E-15381 Jacek Lech Kucharewicz, Civil, AR; E-15356 Cameron Anthony Lobato, Civil, CO; E-15385 Thomas Edward Lorentz, Civil, MN; E-15339 Steven Douglas Marion, Civil, OK; E-15360 David John McNiesch, Fire Protection, MN; E-15389 Timothy Elliott Milam, Electrical, GA; E-15382 Patrick Scott Moranville, Electrical and Computer, CO; E-15337 Mark Robert O'Connell, Civil, OH; E-15358 Kristine O'Connor Parsons, Civil, NC; E-15375 Edward Howell Phillips, Civil, MO; E-15388 Nathan James Pies, Mechanical, AZ; E-15342 Gregory Repella, Structural, CA; E-15386 Robert Joseph Roseman, Electrical and

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Computer, MO; E-15367 Adam Christopher Rubin, Electrical and Computer, CO; E-15387 Jeffrey Dale Schaffer, Civil, FL; E-15343 Jerry Glen Schiller, Electrical, CO; E-15378 Brian Albert Solan, Mechanical, MT; E-15364 Michael James Whiteaker, Civil, TX; E-15344 Roger Allan Zimmer, Civil, WI.

**NCARB Certification – Architects**

A-4504 Rudolph Johannes Baakman, NJ; A-4507 Fred Paul Bejcek, OH; A-4496 Sidney Royal Bowen, MA; A-4489 Marc Joseph Breetz, CO; A-4510 Donovan Lawrence Broberg, MN; A-4512 Martin Michael Byrnes, MT; A-4492 Michael David Coleman, IL; A-4500 David Alan Efaw, OH; A-4493 Stephen Robert Franey, PA; A-4508 Sean Tracy Gibbons, MO, A-4503 Tedd Lynn Hurt, MN; A-4499 Kristopher Michael Lee, CO; A-4511 William Douglas Lum, Jr, MS; A-4497 Thomas David Meyers, NY; A-4494 Gerald August Mortier, WI; A-4488 Michael Lee Ramsey, FL; A-4509 Brennon James Randa, KS; A-4498 Mathew Bruce Root, TN; A-4491 Douglas Carroll Swift, KS; A-4505 Randall Pierce Taylor, TN; A-4495 Nicole LeBarron Thompson, MN.

**Temporary Permits**

T-507 Keith Thomas Scarberry, Engineering, KS.

**Engineer Intern Enrollment**

Stephen David Gates, NE; Joshua Donald Gifford, NE; Kara Ann Minarik, NE; Khoa Nguyen Nguyen, NE; Andrew Raymond Pullmann, NE.

**Architect Registration Examination/Re-approvals**

Ashley Kaye Byars, NE; Taylor James Nielsen, NE; Richard Joseph Reznicek, NE; Amanda Lynne Schnatz, NE; Zachary Steven Soflin, NE.

**Organizational Practice – Certificates of Authorization**

CA3265 MSH Architects Inc; CA3269 CRS Consulting Engineers Inc; CA3270 Crockett Engineering Consultants; CA3271 Premier Civil Engineering; CA3272 SEI Engineers Inc; CA3273 Stratagem Engineering LLC; CA3274 Ketchmark & Associates Inc; CA3275 Purdy-McGuire Incorporated; CA3276 Berkebile Nelson Immenschuh McDowell Incorporated; CA3277 CJL Engineering Inc; CA3278 Seven Generations Architecture & Engineering LLC; CA3279 GeoStabilization International LLC; CA3280 Hazen Engineering Solutions LLC; CA3281 GA Johnson Construction Inc; CA3282 CliftonLarsonAllen LLP, CA3283 Oak Creek Engineering LLC; CA3285 The Redmond Company; CA3286 ASSET Company PLLC, CA3287 Destek Engineering LLC; CA3288 Brand Engineering LLC; CA3289 Unified Building Sciences & Engineering Inc; CA3290 DXU LLC; CA3291 Viking Automatic Sprinkler Company; CA3292 Brinjac Engineering Inc; CA3293 Burson Engineering Services LLC; CA3294 Neuhoff Taylor Architects PC; CA3295 Capitol City Electric; CA3296 Corporate Architecture & Design; CA3297 Foth Production Solutions LLC; CA3298 Cubic Designs Inc; CA3299 Civil Solutions LLC.

**Licensure/Examination**

**Applications for licensure of Engineers by Comity**

**Approved:** Clinton James Bowen, Mechanical, CO; Daniel Joseph Choudek, Electrical, MN; Robert Michael Dee, Civil, IN; Wilbur Matthew Hayes, Civil, CO; Dana James Medlin, Metallurgical, OH; Richard Madsen Piggott, Civil, UT; Paul William Scanlon, Architectural, PA; Brad Anthony Schaap, Structural, CA; Samuel Shanthraj Shilesh, Mechanical, CA; Daniel Lee Sitorius, Civil, MO.

**Applications for licensure of Engineers by Experience**

**Approved:** Earnest Larkin Baucom, Civil, GA.

**Applications for licensure of Architects by Experience - None**

**Applications for licensure by Reinstatement**

**Approved:** E-13359 Larry Joe Griffith, Civil; E-4297 Palanisami Palanisami, Civil; A-3579 Robert John Stensland.

**Applications to take the PPE Exam**

**Approved:** Adam Jon Denney, Civil, NE; Andrew Isaac Hayward, Civil, NE; Zachary Michael Hergenrader, Civil, NE; Khoa Nguyen Nguyen, Civil, NE; Steven Scott Steckelberg, Mechanical, NE; Ryan Douglas Stigge, Mechanical, NE.

**Special Cases - Applications for licensure of Engineers by Comity**

**Approved:** Remigio Fernandez-Garcia, Civil, CA; Mo Kateeb, Civil, TX.

**Approval of Applications**

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**Action** Motion by Krejci, second by Kester to approve all applications as reviewed. Voting Yes: Conzett, Kester, Krejci, Laging, Klein. Voting No: None. Absent: Champion, Choobineh, Helgoth.

**Other Licensure Issues**

**Request for waiver of official transcripts for NCEES Credential Evaluation**

A request was received from Sayed Israr Torak for a waiver of the requirement for the official transcript to be provided to NCEES by the college institution in Afghanistan and allow NCEES to use the transcript and records in his possession.

**Action** Motion by Conzett, second by Kester to waive the requirement for an official transcript to be provided to NCEES by the college institution for Sayed Israr Torak and notify NCEES of the decision. Voting Yes: Conzett, Kester, Krejci, Laging, Klein. Voting No: None. Absent: Champion, Choobineh, Helgoth.

**Licensing Information**

Comparison of ABET-EAC Accredited Programs and NCEES Education Standard provided.

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**G Financial Matters**

**Reports**

**FY 2014-15 Financial Profile, November 2014**

**Budget Status Report, October 2014**

**Budget Status Report, November 2014**

**MTD General Ledger Detail Report, October 2014**

**MTD General Ledger Detail Report, November 2014**

**Fund Summary Report, October 2014**

**Fund Summary Report, November 2014**

Ed Masters reviewed the October and November 2014 financial reports with the Board and reported expenditures were on track.

**Approval of Financial Reports**

**Action** Motion by Laging, second by Krejci to approve the financial reports as submitted. Voting Yes: Conzett, Kester, Krejci, Laging, Klein. Voting No: None. Absent: Champion, Choobineh, Helgoth.

**Staff Evaluations and Compensation**

Discussion of staff evaluations and compensation will be deferred to the January meeting. AD Weaver will provide the position descriptions and budget information for each classified position for Board discussion.

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**H General Information**

**Public meeting notice publication**

An ad for the December 12, 2014 Board meeting was publicized in the Lincoln Journal Star.

**Board meetings and schedule**

A schedule of upcoming meetings and events was provided for review. The next Board meeting is currently scheduled for January 16, 2015.

**Roster of Board members**

A current roster of Board members was provided.

**Travel Reimbursement Policy**

The agency travel reimbursement policy was provided.

**Licensing and Certification Trends**

**Trends in Licensure**

**Trends in Renewals**

**Trends in Certificates of Authorization**

Database reports reflecting licensure trends, renewal statistics, and active certificates of authorization were reviewed.

**Examination Results**

**ARE Monthly Pass/Fail Report – September 2014**

Fifteen examinees sat for various sections of the ARE in September 2014. Thirteen exams were passed.

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**ARE Monthly Pass/Fail Report – October 2014**

Twenty-one examinees sat for various sections of the ARE in October 2014. Eighteen exams were passed.

**ARE Candidates with Open Eligibilities Reports**

A report of the total number of Nebraska ARE candidates as of November 1, 2014, and as of December 1, 2014, with open exam eligibilities was submitted to the Board.

**CBT FE Exam Registration Numbers and Pass Rate History Report**

One hundred and ten Nebraska examinees have sat for the FE exam since January 2014 with an overall pass rate of 65%.

**Other information**

Approved Board policies provided for review.

**Adjournment**

The meeting was adjourned at 2:05 p.m.



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Michael Konzett, Secretary