

Nebraska Board of Engineers and Architects  
**Board Meeting Minutes**  
**September 20, 2013**

**8:30 a.m. CALL THE MEETING TO ORDER**

The meeting was held at 215 Centennial Mall South, 5<sup>th</sup> Floor, Large Conference Room, Lincoln, Nebraska. Vice-Chair Klein called the meeting to order at 8:30 a.m. and noted the location of the Public Meeting Statutes. Notice of the meeting was published on the Board's website and the Lincoln Journal Star in compliance with the Open Meetings Act.

**Roll Call:** Present: Jennifer Klein, Vice-Chair; Lori Krejci, Secretary; Fred Choobineh; Michael Conzett; Roger Helgoth. Absent: Tom Laging, Chair; Mark Champion, Krista Kester.

**Staff Present:** Jon Wilbeck, Executive Director (ED); Sandra Weaver, Administrator (AD); Lisa Mathews, Compliance Officer (CO); Jean Lais, Administrative Assistant (AA); Rachel Fetterman, Public Information Officer (PIO).

**Public Comment - None**

**Appointments**

10:00 a.m. - Carmen Easley, Director of Marketing and Operations, Nebraska.Gov; Jillian Walker, Project Manager, Nebraska.gov - *Rescheduled for October meeting*

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**Agenda Items**

**A Consent Agenda**

**Meeting Minutes**

August 16, 2013 meeting minutes approved as presented.

**Licensure/Examination Applications**

**NCEES MLE – Engineers**

E-14848 David Alan Birbeck, Civil; E-14852 Michael Joseph Blake, Civil; E-14851 Dave Thomas Blume, Electrical; E-14850 Cynthia Louis Castilow, Electrical and Computer; E-14853 Fouad Chihab, Civil; E-14854 Brent Lamar Downs, Civil; E-14862 Thomas Kirkland Farleigh, Electrical; E-14864 Matthew David Hinds, Mechanical; E-14863 David Gerard Janney, Electrical and Computer; E-14866 Kenneth Scott Jacobson Kendle, Mechanical; E-14858 Thomas Royal Lewis, II, Electrical; E-14865 William Joseph Mossie, Civil; E-14855 Steven Lawrence Pelletier, Electrical and Computer; E-14859 Curtis Edward Roupe, Civil; E-14849 Rick Gene Seymour, Mechanical; E-14860 Katrina Louise Smith, Fire Protection; E-14827 Paul Michael Tobben, Civil; E-14861 Daniel Joseph Woolford, Mechanical; E-14857 Daniel Edward Yeager, Structural.

**NCARB Certification – Architects**

A-4374 Jon Michael Boyd, A-4372 Bradford John Dudley; A-4357 Terry Lee Gebard; A-4368 Merrick D. Lentz; A-4375 Geoffrey Buenavista Lim; A-4367 James Ryan McLean; A-4373 Jeffrey Ray Morrau; A-4371 Phillip Charles Pecord; A-4369 Joyce Ann Raybuck; A-4370 Mark Andrew Schmitt; A-4376 Charles E. Smith, Jr.; A-4377 Louis Wayne Vandeloecht.

**Temporary Permits - None**

**Organizational Practice – Certificates of Authorization**

CA3010 OPN Architects Inc; CA3033 Payne-Huber Engineering Inc; CA3034 HMD Group PA PC; CA3035 T Mitchell Engineers Inc; CA3036 AMMTEC Consulting Inc; CA3037 Mixon/Hill Inc; CA3038 JHI Engineering Inc; CA3039 McClure Engineering Company; CA3040 United Structural Consultants Inc; CA3041 MTJ Engineering LLC; CA3042 Yampa Valley Engineering Inc; CA3043 Timken Motor & Crane Service LLC; CA3044 GMR Aerial Surveys Inc; CA3045 PTSI Managed Services Inc; CA3046 The Louis Berger Group Inc; CA3047 Klein and Hoffman Inc; CA3048 Landon Bone Baker Architects Ltd; CA3049 N-Com Inc; CA3050 YHC Inc.

**Architect Registration Examination**

Benjamin Jon Fiedler, NE; Jennifer Lynn Fiedler, NE; Michael Glenn Harpster, NE; Matthew John Neaderhiser, NE; Alex Gordon Stotz, DC.

**Engineer Intern Enrollment**

Nicholas Douglas Bouche, NE; Brandon Scott Diegel, NE; Russell John Miller, NE; Alec James Stubbe, NE.

**Fundamentals of Engineering Examination**

Mohamad Jaafar Ahmad Jamil, NE; Zane Nathan Aldrich, NE; Aislyn Rose Anderson, NE; Tara Ashley Asgarpoor, NE; Alejandro Aaron Barahona Alberto, NE; Brian Lee Barnes, NE; Mohan Basnet, NE; Cameron Shelby Beauchamp, NE; Caleb Christopher Berggren, NE; Earnest Henry Bless, NE; Blake James Brenner, SD; Matthew Thomas Broghammer, NE; Kevin Charles Brown, NE; Isaiah Michael Burger, NE; John Martin Burks, NE; Colt Eli Carson, NE; Mary Emelda Chavez, NE; Syed Arsalan Hassan Chishty, NE; Bonnie Finn Cobb, NE; Oualala Coulibaly, NE; Layne Casey Dahlquist, NE; Ethan Allan Davis, NE; Nathan MacKinley Davis, NE; Cletus Harrison DeWispelare, NE; Eric Joseph Diamond, NE; Erik Alan Dickenson, NE; Jennifer Lynn Dries, NE; Robert Allen Engdahl, Jr, NE; Sarah Ann Entzminger, NE; David Kent Erickson, NE; Jordon Oliver Everson, NE; Eric Jon Farris, NE; Dylan Joseph Fichtner, NE; Fazil Firdosi, NE; Trevor John

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Franzen, NE; Eric William Fritz, NE; Benjamin Joseph Garday, NE; Matthew Garder, NE; Kathleen Gegner, NE; Andrew Michael German, NE; Matthew Gregory Gibbs, NE; Christopher Anthony Gice, NE; Michael Allan Gieser, NE; Nicholas Ryan Goeser, NE; Bernard Cheng Xing Goh, NE; Matthew Jay Graham, NE; Jacob Daniel Gruber, KS; Stanislav Mike Gulchuck, NE; Eric Scott Gutierrez, NE; Gemma Lea Haake, NE; Lucas John Harbison, NE; Schyler Wayne Heathers, NE; Andrew Thomas Heurman, NE; Haley Renee Hilligas, NE; Richard Dylan Horrocks, NE; Andrew Jeremy Houchin, IA; Griffin Alexander Paulsen Hovorka, NE; Trevor Derrek Howe, NE; Brandt Morgan Humphrey, NE; Scott Andrew Jader, NE; Dustin Timothy Jazwick, NE; Xiaoyue Jiao, NE; Garrett Lee Johnson, NE; Benjamin Michael Kaipust, NE; Folli Kekessi Kangni-Dossou, NE; Evan Richard Kelly, CO; Destry Rae Kenning, NE; Ian Robert Kirschner, NE; Christopher Glenn Klosterman, NE; Bryant J. Klotthor, NE; Jonah Christoph Knepper, NE; Justin Joseph Kobza, NE; Adam Michel Kock, NE; Andrew Benjamin Koerner, NE; Henry John Kott, NE; Mitchell Joseph Kowalewski, NE; Jared Andrew Kreher, NE; Kevin Frank Kreis, NE; Anthony Kyle Krejci, NE; Charles Henry Kroikowski, NE; Tyler John Kros, NE; Brandon Matthew Kyle, NE; Taylor Denise Laughlin, NE; Vu Anh Le, NE; Ling Li, NE; Nianxiang Lin, NE; Susana Fernanda Lizcano Gonzalez, NE; Benjamin Daniel Lohaus, NE; Xizngyu Luo, NE; Patrick Thomas Lusk, NE; Blakeley Jordan Marsh, NE; Ann Nathashia Pelaga Mathiew Paran, NE; Scott Patrick Matson, NE Joshua Todd Maurer, NE; Albert Charles Maurin, NE; JoElle Stephanie Meaney, NE; Linkai Mei, NE; Alexander Lee Meitl, NE; Andrew Jerald Melcher, NE; Joel David Menter, NE; Andrew Raymond Meusch, NE; Sean Patrick Minton, NE; Peter Matthew Moeschen, NE Kari Ann Munk, NE; Joseph Francis Munno, IL; Nyssa Danielle Nabity, NE; David Robert Nassi, NE; Nguyen Nhat Nguyen, NE; Brandon Chase Nieveen, NE; Hugues O Oke, NE; Shelby Dean Ortner, NE; Moses Rene Pacheco, NE; Bryan Michael Peters, CO; Erik Nathaniel Petersen, NE; Christopher John Podany, NE; Paula Ann Pogge, NE; Logan John Pohlmann, NE; Drew Anthony Potrzeba, NE; Shawn Jeffrey Prochaska, NE; Amanda Sue Ming Quah, NE; Jacob Paul Reher, NE; Eric James Reid, NE; James Michael Reitmeier, NE; Christopher James Ridl, SD; Ryan Joseph Risney, NE; Alexis Abel Rivera, NE; Sara Rose Robbins, NE; Christopher Paul Rodenberg, NE; Zev Aaron Rohloff, NE; Justin Michael Rosenbohm, NE; Alexander Joseph Roth, NE; Taylor Daniel Santos, NE; Stephen Gregory Schlender, NE; David Martin Schlumberger, NE; Ryan Thomas Schrack, NE; Evan Scott Schwahn, NE; Larry Mitchell Seefus, NE; Alexander Joel Sellers, NE; Alex James Silvey, NE; Adam Robert Snyder, NE; Troy Michael Sporcic, Jr; NE; Steven Tyler Stauffer, NE; Adam Michael Steinback, NE; Wyatt Daniel Stubbs, NE; Wyatt Dean Suddarth, NE; Eric Ryan Suing; Samule Joseph Thiele, NE; Jason Benjamin Thomas, NE; Whitaker Hayes Thomas, NE; Phillip Bradley Thorngate, NE; Katherine Elizabeth Thorson, NE; Joseph Daniel Timmons, NE; Michael David Toczek, NE; Joseph Duc Tran, NE; Aaron James Vancura, NE; Zachary Eric Wacker, NE; Brendan Michael Walsh, NE; James Douglas Walter, NE; Emily Rose Waring, NE; Jesse Michael Weinert, NE; Jameson Jeffrey Werner, NE; Maximilian Owen Wheeler, NE; Sean Patrick White, NE; Logan Thomas White, NE; Austin Paul White, NE; Joshua John Wilson, NE; Kathryn Marie Woolworth, NE; Timothy John Wordekemper, NE; Joan Yule, NE; Michael Sean Zalensky, NE

**Approval of Consent Agenda**

**Action** Motion by Helgoth, second by Choobineh to approve the consent agenda. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

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**B Financial Matters**

**FY 2013-14 Financial Profile, August 2013**

**Budget Status Report, August 2013**

**MTD General Ledger Detail Report, August 2013**

**Fund Summary Report, August 2013**

ED Wilbeck reviewed the August financial reports with the Board. It was noted new monitors, two laptops, and a computer were purchased for staff.

**Approval of Financial Matters**

**Action** Motion by Conzett, second by Krejci to approve the financial reports. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

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**C Applications**

**Licensure/Examination**

**Applications for licensure of Engineers by Comity**

**Approved:** Kurtis Lee Hassler, Civil, KS; Robert Lewis Hormell, III, Chemical, MO; Jamie Patrick Kronbeck, Mechanical, ND; Craig Andrew MacPhee, Civil, WA; Robert Patrick VanderLinden, Sr., Civil, TX; Mark John Vincent, Electrical and Computer, WI.

**Applications for licensure of Engineers by Experience**

**Approved:** Alexander Gutkin, Mechanical, NJ; David A. Senter, Civil, CA; Scott David Thomas, Mechanical, MN.

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**Applications for licensure of Architects by Experience**

**Approved:** Phillip Ray Cudaback, CA.

**Applications for licensure by Reinstatement**

**Approved upon receipt of license reinstatement affidavit:** E-12318 Brian Elliott Lewis

**Approved:** E-12722 Syam Sundar Mannava.

**Applications to take the PPE Exam**

Russell John Miller, Electrical and Computer, NE; Alec James Stubbe, Structural VL, NE.

**Approval of Licensure/Examination Applications**

**Action** Motion by Helgoth, second by Conzett to approve the licensure and examination application requests as discussed. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

**Licensing Information**

Comparison of ABET-EAC Accredited Programs and NCEES Education Standard provided.

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**D Compliance**

**Logs**

Current complaints reviewed as presented.

History of closed complaints reviewed as presented.

**Executive Session – Commenced at 8:41 a.m.**

**Action** Motion by Helgoth, second by Krejci to enter into executive session for discussion of pending cases not a matter of public information to prevent needless injury to the reputation of those involved. The limitation for going into executive session was restated by Vice-Chair Klein. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

**Pending Cases**

**11.04 – Summary & Documentation**

Reviewed in Executive Session.

**13.01 – Summary & Documentation**

Reviewed in Executive Session.

**13.06 – Summary & Documentation**

Reviewed in Executive Session.

**13.07 – Summary & Documentation**

Reviewed in Executive Session.

**New Cases - None**

**Executive Session – Concluded at 8:51 a.m.**

**Action** Motion by Helgoth, second by Krejci to close executive session for discussion of pending compliance cases not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

**Approval of Compliance Case Disposition**

**Action** Motion by Helgoth, second by Krejci to modify the license reinstatement to reflect the exception and approve licensure of the respondent upon receipt of the signed affidavit for Compliance Case 13.06. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

**Other Compliance Issues**

**Disposition of Cases - Discussion Item**

The Board discussed its process for case disposition and agreed to continue using the same language in the motions.

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**E Committee Reports**

**Board committee appointments and assignments**

Committee appointments and assignments were listed for 2013-2014 as reassigned on May 10, 2013.

**Executive Committee Report - None**

**Education and Communication Committee Report**

An updated activity report for the Board's Facebook account was presented by PIO Fetterman.

Committee Chair Conzett reported the Committee did not meet during the last month, although the Fall 2013 Newsletter draft was ready for review. The Board approved the draft for publication.

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The *UN-L Building the 22nd Century Conference* will be held in Omaha on October 14-16, 2013. Board staff will be stationed at a table to answer questions and pass out certificates for attendance at the end of the conference. ED Wilbeck reported E&A Handbooks were being reprinted with recent statute changes and would be available. The Board discussed making the display table more dynamic by using a television to run a power point or play a video. Staff was authorized to purchase a 32" flat-screen television to be used for table displays.

**Enforcement Committee Report - None**

**2014 NCEES Zone Meeting Planning Committee Report**

A draft logo for the 2014 NCEES Zone Meeting was presented by PIO Fetterman. The logo will be modified to include the city of "Lincoln." ED Wilbeck announced the preliminary budget for the Zone Meeting is due by the end of October. The budget will be added to the October meeting agenda for review.

**Legislative Committee Report**

Because the legislature has embarked on a comprehensive review of Nebraska's tax policy, a schedule of statewide public hearings held by the Tax Modernization Committee was provided.

**Letter to Senator Krist**

Senator Bob Krist was contacted by letter to express interest in his availability and willingness to sponsor a bill for the Board of Engineers and Architects in the 2014 Legislative Session. Senator Krist sponsored LB 7 for the Board in 2012. Rich Lombardi and ED Wilbeck will attempt to set up a meeting with Senator Krist next week.

**Status of group communication on Engineers and Architects Regulation Act changes**

A summary of communication from groups contacted about potential E&A Act changes was submitted for Board review. ED Wilbeck reported the Legislative Committee would meet with AIA Nebraska about legislative changes on Monday, September 23.

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**F Old Business**

**Rules and Regulations**

**Notice of Rule-Making Hearing**

The notice of the Rule-Making Hearing was published in the Lincoln Journal Star on September 11. The hearing for changes to Title 110, NAC, Rules and Regulations, Chapters 2, 3, 5, 6 and 10 will be held on October 18, 2013, at 8:30 a.m. The regular Board Meeting will meet after the hearing no earlier than 8:45 a.m.

**Engineering Items**

**Summary of actions at 2013 NCEES Annual Meeting**

A list of actions taken by the NCEES Council at the annual meeting business sessions was reviewed by the Board. Complete information on the motions will be published in the official NCEES Annual Meeting minutes. The Board discussed concerns about taking any further initiative to push for a change to NCEES bylaws regarding emeritus members.

**Other Items**

**Discussion concerning engineering and architecture exam procedures/staff expectations**

With the advent of computer-based testing (CBT) in 2014, the need for continuing university visits to sign up FE examination applicants was questioned by staff. The Board suggested continuing visits for informational purposes even though applications are no longer required. Events such as Career Fairs or E-Week could be utilized to present information to students. Using a flat-screen television for videos or power point presentations was suggested. AA Lais asked the Board how it preferred to report examination scores, since examinees will be able to obtain their CBT scores on the NCEES website. After discussion, it was decided a final letter will be mailed after exam(s) for ARE or FE examinees are successfully completed to outline the next steps. A Board policy for processing ARE and FE examination results will be created for review at the October meeting. Neighboring jurisdictions will be contacted to ensure licensure requirements are the same so licensees can become licensed in bordering states.

**2013 New Licensee Ceremony planning update**

PIO Fetterman reported on plans for the 2013 New Licensee Ceremony. It will be held at the Warner Chamber of the State Capitol on November 8, 2013, at 2:30 p.m. PIO Fetterman reported Lt. Governor Heidemann would fill in for Governor Heineman if he could not attend. Representatives of the American Institute of Architects (AIA Nebraska) and Nebraska Society of Professional Engineers (NeSPE) are prepared to give remarks.

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**New Business**

**Governance Items**

**Addition of Policy 13.04 - NCEES Credentials Evaluations**

Students studying an engineering discipline at an institution that offers ABET/EAC-accredited degree programs in

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**Action**

that discipline, and who have not obtained an ABET/EAC-accredited degree, are not eligible for education evaluation by the Board nor will the Board request an evaluation of their education from NCEES Credentials Evaluations. Motion by Helgoth, second by Krejci to approve the addition of Policy 13.04 concerning NCEES Credentials Evaluations. Voting Yes: Conzett, Helgoth, Krejci, Choobineh, Klein. Voting No: None. Absent: Laging, Champion, Kester.

**Other Items**

**Overview of Nebraska Interactive and NIC Services**

A chart showing expenses for hosting online services for Board applications was provided by Nebraska.Gov. More information with a detailed breakdown of the costs will be reviewed at the October meeting.

**2013 regional and national meeting travel authorization**

Conzett was authorized to attend the NCEES Board of Directors Meeting in Sedona, AZ, October 31 to November 2, 2013. Funding will be provided by NCEES. Helgoth was authorized to attend the NCEES Education Committee Meeting on February 7-8, 2014. The location will be announced at a later date. Helgoth noted the NCEES Education Committee Meeting in Phoenix, AZ, would be held December 12-15, 2013. Authorization for attendance was approved at the August Board meeting.

**2014 regional and national meeting travel authorization**

Krejci was authorized to attend the NCARB Region 5 Meeting on May 15-17, 2014, in San Antonio, TX, and the NCARB Annual Meeting on June 18-20, 2014, in Philadelphia, PA.

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**H General Information**

**Public meeting notice publication**

A public notice request was sent to the Lincoln Journal Star for the September 20, 2013 meeting.

**Board meetings and schedule**

A schedule of upcoming meetings and events was provided for review.

**Roster of Board members**

A current roster of Board members was provided.

**Travel Reimbursement Policy**

The agency travel reimbursement policy was provided.

**Licensing and Certification Trends**

**Trends in Licensure**

**Trends in Renewals**

**Trends in Certificates of Authorization**

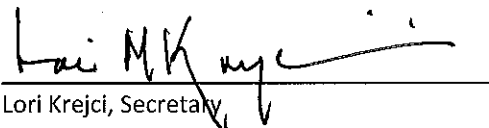
Database reports reflecting licensure trends, renewal statistics, and active certificates of authorization were provided. The Enforcement Committee will measure data collected from certificate of authorization applications and renewals over the next couple of years to determine whether fees should be tied to the size of an organization. A determination from the Committee will be brought back to the Board for review.

**Other information**

Current Board policies were provided for review.

**Adjournment**

The meeting was adjourned at 10:12 a.m.

  
Lori Krejci, Secretary